

**WEST ORANGE BOARD OF EDUCATION**  
**Reorganization Meeting - 6:00 p.m. – May 9, 2011**  
**ADMINISTRATION BUILDING**  
**179 Eagle Rock Avenue**

**Minutes**

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

**Present: Mrs. Brill, Mrs. Lab, Mr. Petigrow, Mrs. Casalino, Mrs. Mordecai**

**Motion to adjourn to closed session to discuss**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0  
(VV)

**Motion to reconvene to open session.**

**MOTION:** Mrs. Casalino                      **SECOND:** Mr. Petigrow                      **VOTE:** 5-0  
(VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on May 4, 2010.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. The Secretary will assume the Chair, announce the notice of the meeting, announce the results of the Annual School Election of April 27, 2011, swear in the new Board member, and call the roll of the members. (Att. #1)

**Mr. Kenney, Board Secretary, swore in incumbent Board**

**Member Mrs. Lab. All members were present for a roll call.**

B. Election of President – **Mrs. Lab**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

C. Election of Vice President, following which the President will assume the Chair. – **Mr. Petigrow**

**MOTION:** Mrs. Mordecai                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

D. Appointment of Board Secretary whose term shall coincide with the life of the Board. The present Board Secretary is **Mark Kenney**. Salary as established.

E. Appointment of Treasurer of School Monies for the period July 1, 2011, through June 30, 2012. The present Treasurer is **Joseph Antonucci**, \$10,000 annual fee.

F. Appoint Attorney for the Board whose term of office shall coincide with the life of the Board. The present Attorney is **Stephen J. Christiano**. Salary as established.

**Items D through F**

**MOTION:** Mrs. Brill                                      **SECOND:** Mrs. Casalino                                      **VOTE:** 5-0 (RC)

G. Appoint **Megan Brill** as Delegate and **Sandra Mordecai** as Alternate Delegate to the New Jersey School Boards Association whose terms shall coincide with the life of the Board.

H. Appoint **Sandra Mordecai** as Delegate and **Laura Lab** as Alternate Delegate to the Essex County School Boards Association whose terms shall coincide with the life of the Board.

I. Appoint **Megan Brill** and **Sandra Mordecai** as Legislative Chairpersons of the Board whose terms shall coincide with the life of the Board.

J. Appoint **Michelle Casalino** and **Paul Petigrow** to the Negotiations Committee of the Board whose term shall coincide with the life of the Board.

K. Appoint **Paul Petigrow** as the Policy Chairperson of the Board whose term shall coincide with the life of the Board.

L. Appoint **Laura Lab** as Representative to the Essex Regional Educational Services Commission Advisory Board.

**Items G through L**

**MOTION:** Mr. Petigrow                                      **SECOND:** Mrs. Brill                                      **VOTE:** 5-0 (RC)

- M. Designate depositories for school funds. The present depositories are **PNC Bank, West Essex Savings Bank, Llewellyn-Edison Savings Bank, M.B.I.A., Wachovia, TD Bank, and Bank of New York.**
- N. Designate newspapers as the official newspapers. The present newspapers so designated are the **West Orange Chronicle** and the **Star-Ledger**.
- O. Designate meeting days for regular business meetings. (Att. #2)
- P. Readopt existing Bylaws, Policies, and Administrative Procedures for the 2011/12 school year, including Special Services.
- Q. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law.
- R. Readopt continuing contracts of the Board.
- S. Recommend approval of Deferred Annuity Groups authorized to provide services to the staff of the West Orange Board of Education for the 2011/12 school year. (Att. #3)

**Items M through S**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (RC)

- T. Recommend approval of appointment of the firm of **Nisivoccia and Company** as independent certified auditors for the 2010/11 school year.

**Motion to table Item T**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Mordecai                      **VOTE:** 5-0 (RC)

- U. Recommend re-establishment of Board/Township Liaison Committee and appoint **Megan Brill** and **Michelle Casalino** as Board representatives for Committee.
- V. Recommend approval of **G.R. Murray Insurance** as broker of record for various lines of insurance.
- W. Recommend approval of **Adams Stern Gutierrez & Lattiboudere, LLC** as labor counsel for the West Orange Schools. (Att. #4)
- X. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools.
- Y. Recommend approval of Chart of Accounts.
- Z. Adopt the Educational Program and revised Courses of Study and Textbooks for

the District and each school for 2011-2012 as required by N.J.S.A. 18A:33-1 and 34-1. (Att. #5)

- AA. Recommend approval of Unrecognized Position Titles in accordance with N.J.A.C. 6A:9-5.5 (Att. #6)
- BB. Appoint **Robert Csigi** and **Michael Hanley** as Integrated Pest Management Coordinators for the 2011/12 school year.
- CC. Appoint **Robert Csigi** as the Right to Know Officer for the 2011/12 school year.
- DD. Appoint **Mark Kenney** as the Custodian of Records for the 2011/12 school year.
- EE. Appoint **Robert Csigi** and **Michael Hanley** as the AHERA Coordinators for the 2011/12 school year.

**Items U through EE**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (RC)

- FF. Appoint **Donna Rando** as the Affirmative Action Officer for the 2011/12 school year.

**Motion to table Item FF**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (RC)

- IV. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 25 and 28, 2011 (Att. #7)

**MOTION:** Mrs. Casalino                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (VV)

- V. SUPERINTENDENT'S AND/OR BOARD'S REPORTS

- A. First Reading of the Following Board Policies:

Concepts and Roles in Business and Non-Instructional Operations-Goals and Objectives	3000/3010
Smoking Prohibition	3515.00
Safety	3516.00
Transportation Routes and Services	3541.10
Role of Parents/Guardians	5020.00
Admission	5111.00
Nonresidents	5118.00
Student Records	5125.00
Health	5141.00
Illness	5141.20

Administering Medication	5141.21
Diabetes Management	5141.22
Health Examinations and Immunizations	5141.30

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Mordecai                      **VOTE:** 5-0 (VV)

VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

a.) Superintendent recommends approval of the following resignation(s):

Hector Lopez, Maintenance, Buildings and Grounds Department, for retirement purposes, effective 7/1/11

Robert Middleton, Science Teacher, WOHS, for retirement purposes, effective 7/1/11

JoAnn Lemaldi, Guidance Counselor, St. Cloud School, for retirement purposes, effective 7/1/11

Theresa Waters, Grade 4 Teacher, Washington School, for retirement purposes, effective 7/1/11

2. Appointments

a.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:

Lisa Sarett, Math Teacher, EMS, medical leave replacement, BA-1, at the per diem rate of \$240, effective 4/5/11-6/23/11 (replacement)

Sonia Kelleher, School Nurse, WOHS, BA+16-6, \$54,500, effective 4/25/11 (replacement)

Jessica Clancy, Grade 1 Teacher, St. Cloud School, maternity leave replacement, at the per diem rate of \$256.28, effective 4/26/11-6/23/11 (replacement)

Michelle Monaco, ABA Pre-K Special Education Aide, Pleasantdale School, BA-3, \$27,309, effective 5/16/11-6/30/11 (additional – IEP driven)

Shannon Core, Mathematics Teacher, West Orange Achievement Program (WOAP), at the hourly rate of \$109.50, effective 5/10/11-6/23/11 (currently teacher in district)

Substitute Custodians, Buildings and Grounds Department, at the per diem rate of \$10, effective 5/10/11, on an as needed basis:

- Anthony Allonardo, Jr.
- Ian Curtis
- Robert Csigi, Jr.
- Kevin Hardaway
- Ben Coleman

Security Guards, at the hourly rate of \$16.87, single benefits, 8 hours per day, effective 4/18/11: (additional)

- Kurtis Massey, Liberty Middle School
- Anthony Tillman, Edison Middle School
- Michael Daniels, Roosevelt Middle School

The following addition(s) to the 2010-2011 Substitute List:

- Michael Schiavo Jr. K-5
- Tara LaPira K-12
- Michele Toscano Lunch Aide
- Victoria Robertson K-8

Staff to provide home instruction on an “as needed” basis for the 2010-2011 school year (Att. #8)

Nancy Mullin, Business Education and Library Science, Summer Work, 3 days, at a per diem rate of \$475, for a total of \$1,425 (Att. #9)

Summer Work 2011: K-1 New Student Title I/BSIP Summer Testing and NCLB Program Evaluation, for the period 6/27/11-7/7/11 in the amount of \$2,340.00 (Att. #10)

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Elena Ameres, Science Teacher, Liberty Middle School, maternity leave of absence, effective 9/1/11-6/30/12

Kim Armani Greenwald, Kindergarten Teacher, Hazel School, maternity leave of absence, effective 9/1/11-1/1/12

Suzanne Wert, Grade 1 Teacher, St. Cloud School, change in maternity leave start date to 4/28/11 (original start date 9/1/11)

Rosa Ardon, Custodian, Buildings and Grounds Department, unpaid leave of absence due to family emergency, effective 4/25/11 until further notice

Kimberly DeMeo, Grade 8 English Teacher, Liberty Middle School, maternity leave of absence, effective 9/1/11-6/30/12

David Shiffer, Custodian, WOHS, medical leave of absence, effective 5/16/11-6/3/11

Madelin Fernandez-Perez, Guidance Counselor, WOHS, maternity leave of absence, effective 9/1/11-10/31/11

#### 4. Transfers

- a.) Superintendent recommends approval of the following transfer(s):

Turner Pride, Head Custodian, Gregory School, to Night Shift Custodian, Pleasantdale School, effective 4/5/11

Antonio Batista Fernandez, Night Shift Custodian, Pleasantdale School, to Night Shift Custodian, Gregory School, effective 4/5/11

Nancy Feldman, School Nurse, WOHS, to School Nurse, Pleasantdale School, effective 4/1/11

Buildings and Grounds Personnel as per the specifications in the attached (Att. #11)

Nick Alfano, Special Education Instructional Aide, Preschool, Pleasantdale School, to 1:1 Special Education Instructional Aide, LLD, Liberty School, effective 5/9/11

- 5 Receipt of additions to Superintendent's previous notification to the Board of non-reemployment of certified and non-certified non-tenured staff for the 2011-2012 school year as stipulated in closed session.

**Personnel – Items 1 through 3 and Item 5**

**MOTION:** Mrs. Mordecai                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

**Personnel – Item 4**

**Motion to table sub-item 1 (re: Turner Pride) and sub-tem 4 (Att. #11)**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Mordecai                      **VOTE:** 5-0 (RC)

**Personnel – Item 4 (with the exception of sub-item 1 and sub-item 4 (Att. #11)**

**MOTION:** Mrs. Casalino                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of the agreement between the Township of West Orange and the Golda Och Academy to offer Golda Och Academy students the opportunity to enroll in an Advanced Placement Statistics class at West Orange High School for the 2011-2012 school year (Att. #12)
  
2. Recommend approval of request for two-hour delayed openings at WOHS for the purpose of sustained professional development and common planning time in accordance with the goals of the Smaller Learning Communities Grant for the 2011-2012 school year (Att. #13)
  
3. Recommend approval of Field Trip requests for the 2010-2011 school year (Att. #14)
  
4. Recommend approval of submission of Statement of Assurance of Comprehensive Equity Plan Implementation for the 2011-2012 school year (Att. #15)

**Curriculum and Instruction – Items 1 through 3**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

**Curriculum and Instruction – Item 4**

**Motion to table Item 4**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Mordecai                      **VOTE:** 5-0 (RC)

**C. FINANCE**

1. Recommend approval of resolution for submission of grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Group’s NJEIF Sub Fund in the amount of \$14,731.67 (Att. #16)
  
2. Recommend approval of the 5/9/11 Bills Lists: (Att. #17)

Payroll/Benefits	\$10,767,042.54
Transportation	\$ 540,291.79
Special Ed. Tuition	\$ 939,249.17
Instruction	\$ 221,894.38
Facilities	\$ 506,400.08
Capital Outlay	\$ 102,284.81
Grants	\$ 668,719.83
Food Services	\$ 340,838.09
Debt Service	\$ 1,617,426.26
Textbooks/Supplies/Athletics/Misc.	\$ 212,495.06
	<u>\$15,916,642.01</u>

3. Recommend approval for staff salaries to be funded through the 2011 IDEA Grant retroactive to September, 2010 (Att. #18)
4. Recommend approval for staff salaries to be funded through the 2010 ARRA Grant retroactive to September, 2010 (Att. #19)
5. Recommend acceptance and approval of the 2011-2012 Advancement via Individual Determination (AVID) Implementation Agreement in the amount of \$3,195.00 (Att. #20)
6. Recommend acceptance of Applications for Absence for School Business requests for Board of Education approval as per state mandate (Att. #21)
  7. Recommend acceptance of School Garden Grant from Slow Food Northern N.J. to enable Redwood School to build 6 raised beds for growing organic vegetables (Att. #22)
  8. Recommend acceptance of donation of \$500 from Art Pals Heroes Grant to Liberty Middle School (Att. #23)
  9. Recommend approval of renewal of service contract agreements with Essex Regional Services Commission for the 2011-2012 school year for both public and nonpublic services as specified in the attached (Att. #24)
  10. Recommend approval of the attached resolution authorizing The Arc Kohler School to include the cost of meals provided in the annual tuition rate and relieving The Arc Kohler School of the requirement of charging for reduced and/or paid meals. (Att. #25)
11. Recommend approval of Lorelei Oelschlager as day and night school nurse for the 5<sup>th</sup> Grade Camp Trip to Johnsonburg Campgrounds in Allamuchy, New Jersey on May 19-20, 2011 for a total cost of \$300 (Att. #26)
12. Recommend approval of submission of Italian Teacher Salary Application

to the Italian American Committee on Education (IACE) for the 2011-2012 school year (Att. #27)

13. Recommend approval of renewal of service contract agreement with Occupational Therapy Consultants, Inc. for Related Services for the 2011-2012 school year in an amount not to exceed \$25,000 (Att. #28)

14. Recommend approval of service contract agreement with Lina Slim-Topdjian from ASAP, LLC agency for BCBA Consultation services in an amount not to exceed \$3,000 (Att. #29)

15. Recommend approval of services for classified students for the 2010-2011 school year, in an amount of \$49,539, as per the specifications in the attached (Att. #30)

16. Recommend approval of renewal tuition contract agreements for the 2011-2012 school year as per the attached (Att. #31)

17. Recommend approval of renewal of service contract agreement with Cerebral Palsy of North Jersey for the 2011-2012 school year in an amount not to exceed \$125,000 (Att. #32)

18. Recommend approval of tuition and transportation for the 2011-2012 School Year, including Extended School Year, Out-Of-District placements as per the attached (Att. #33)

19. Recommend approval of transfer of funds under Title VI of the Administrative Code for the month of February 2011 (Att. #34)

20. Receipt of the Board Secretary's Report for the month of February 2011 (Att. #35)

21. Receipt of the Treasurer of School Monies Report for the month of February 2011 (Att. #36)

**Finance – Items 1 through 19**

**MOTION:** Mr. Petigrow  
5-0 (RC)

**SECOND:** Mrs. Casalino

**VOTE:**

**Finance – Items 20 through 21**

**The Board acknowledged receipt of the Board Secretary's Report and the Treasurer of School Monies Report for the month of February 2011.**

**D. REPORTS**

1. Settlement Agreement: S.K. and J.K. o/b/o C.K. v. West Orange Board of Education as stipulated in closed session.

**MOTION:** Mrs. Brill  
5-0 (RC)

**SECOND:** Mrs. Casalino

**VOTE:**

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VIII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on May 23, 2011 at Washington Elementary School.

**MOTION:** Mr. Petigrow  
5-0 (VV)

**SECOND:** Mrs. Brill

**VOTE:**

IX. PETITIONS AND HEARINGS OF CITIZENS

X. ADJOURNMENT

**MOTION:** Mr. Petigrow  
5-0 (VV)

**SECOND:** Mrs. Casalino

**VOTE:**